

## **Schools Forum**

## MONDAY 18<sup>th</sup> JUNE 2018 AT 2.30PM AT OLDBURY COUNCIL HOUSE, COMMITTEE ROOM 1 Agenda

(Open to Public and Press)

- 1. Apologies for absence.
- 2. Members to declare any interest in matters to be discussed at the meeting.
- 3. To confirm the minutes of the meeting held on 15<sup>th</sup> January 2018.
- 4. Appointment of Chair and Vice Chair
- 5. Attendance of meetings
- 6. Schools Balances 2017/18 & Budget Plans 2018/19.
- 7. Review of Early Closedown for Schools 2017/18. To be tabled
- 8. Fair Funding updates
- 9. Forward Plan 2018/19
- Feedback Annual Consultation on arrangements for SEN Pupils, Early Years and Financial Issues
- 11. High Needs Block Outturn 2017/18
- 12. High Needs Block Budget 2018/19 & Special Schools MFG
- 13. AOB

## **Next Meeting:**

#### Date and venue to be confirmed.

## **Schools Forum Distribution to Members:**

## **Head Teachers Advisory Forum - Primary Schools (6)**

Mr R Kentish, Mr P Jones, Ms K Bickley, Mr A Orgill, Ms C Walsh, Ms P Thompson.

## <u>Head Teachers Advisory Forum – Secondary Schools (4)</u>

Mr P Shone, Mr A Burns, Mr D Irish, M Arnull

## <u>Head Teachers Advisory Forum – Special School (1)</u>

Mr N Toplass

## **School Governors (4)**

Mr B Patel, Ms. C. Gallant, Mr J Smallman, Ms L Howard, Ms A Cysewski

## **Trade Union (1)**

Mr. D Barton

## **Early Years Partnership (1)**

Ms A Sahota

## 14-19 Provider (1)

D Holden

## **Pupil Referral Unit (1)**

K Morgan

Agenda prepared by Prakash Patel
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[IL1: PROTECT]



### Minutes of the Schools Forum

## Held on Monday 15th January 2018 at 2.30 p.m. Oldbury Council House, Committee Room 2

Members Present: P Jones, K Bickley, A Orgill, P Thompson, P

Shone, A Burns, D Irish, M Arnull, N Toplass, J

Smallman, L Howard, A Cysewski.

Officers Present: R Kerr, C Ward, P Patel, J Gill, A Timmins

**Apologies:** R Kentish, A Sahota, B Patel, C Walsh, D

Barton, C Gallant

Observers: R Fisher

## 49/17 Agenda Item 1 - Apologies

As Above.

## 50/17 Agenda Item 2 – Declaration of Interest

A Burns – Pupil number growth

## 51/17 Agenda Item 3 – Minutes of Previous Meeting

The minutes for the forum held on the 31<sup>st</sup> October 2017 and the school responses in lieu of the meeting on the 11<sup>th</sup> December were agreed as correct.

## 52/17 Agenda Item 4 – DSG and draft Schools Funding 2018/19

R Kerr outlined the report.

## Schools Forum – IL0 unclassified

R Kerr informed members that she had received an email from the DFE indicating that there had been a significant error with the Free Schools Meals data and that the current schools budget should still be classed as a draft until it has been confirmed by the DFE as final. R Kerr agreed to send the final school budgets to members once confirmation has been received.

## 53/17 Agenda Item 5 – High Needs Funding - Focus Provision Places

J Gill outlined the report informing members of the current budget position for the High Needs Block and also tabled a report on Focus Provision.

J Smallman asked if next year's funding will change due to the current overspends. C Ward informed the group that he expects next year's budget to balance and that no further adjustments would be required.

A Burns asked what could cause further overspends in 2018/19. C Ward mentioned that the costs for social care and permanent exclusions were a factor and the increase in children identified with SEND.

A Orgill asked about schools that had received focus provision funding but have not used it. He enquired about when this funding would need to be returned. R Kerr informed the group that funding cannot be clawed back in year. C Ward informed the group that he would have a discussion with K Rowland to discuss the Focus Provision vacancies and their funding.

Members noted the report.

## 36/17 Agenda Item 6 – Pupil Number Growth

R Kerr tabled and outlined the report.

A Burns queried the pupil numbers for the PNG application indicating that the correct number of pupils should be 54 and not 46 as calculated. R Kerr to confirm the correct figure with A Burns.

Members were asked to vote on whether they should receive the PNG.

The vote was as follows:

## Schools Forum – IL0 unclassified

Phoenix Collegiate

10 Yes 0 No

Ormiston Forge Academy

10 Yes 0 No

R Kerr sought permission to pay pupil number growth – additional needs in February, prior to the next schools' forum meeting if the schools were eligible in order to comply with the schools earlier closedown deadlines.

## This was approved.

R Kerr forwarded a copy of the pupil numbers included in the DfE schools funding model based on October 2017 census to Ormiston Forge and no further queries were raised by the school.

The meeting was called to a close at 3.30pm

## Schools Forum – IL0 unclassified

Contact Officer:
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## Schools Forum Attendance: June 2017 - March 2018

	19th June 2017	18th Septemb	31st October 12	15 15th January 2018
	John.	18th	3151	15th.
Primary School Members				
R Kentish	✓	✓	✓	Apologies
P Jones	✓	✓	✓	✓
K Bickley	Apologies	Apologies	✓	✓
A Orgill	✓	✓	<b>Apologies</b>	✓
C Walsh	✓	Apologies	✓	Apologies
P Thompson	✓	✓	✓	✓
Secondary Schools Members				
P Shone	✓	✓	✓	✓
A Burns	✓	✓	✓	✓
D Redmond / D Irish (Nov 2017 - )		✓	Apologies	✓
M McMahon / M Arnull (Jan 2018 - )	✓	Apologies	Apologies	✓
Special Schools				
N Toplass		✓	✓	✓
Schools Governors				
B Patel	Apologies	Apologies	<b>√</b>	Apologies
C Gallant		1 3		Apologies
J Smallman	✓	✓	<b>√</b>	<i>√</i>
N Edge / L Howard (Dec 2017 - )				✓
A Cysewski	✓	Apologies	✓	√
Trade Union				
D Barton	Apologies		✓	Apologies
Early Years				
A Sahota	Apologies	Apologies	Apologies	Apologies
14-19 Provider				
D Holden				
Pupil Referarral Unit				
T Lecointe / K Morgan				

2016/17

2017/18

			2016/17					2017/18		
	Budget	Capital	Community	Other		Budget	Capital	Community		
School	Share	(DFC)	Funds	Funds	Total	Share	(DFC)		Other Funds	Total
ABBEY INFANT	46,484.73	0.00	0.00	0.00	46,484.73	102,238.93	0.00	0.00		
ABBEY JUNIOR	45,086.10	0.00	0.00	0.00	45,086.10	59,263.80	0.00	0.00		
ALBERT PRITCHARD INF	67,554.93	6,410.00	0.00	0.00	73,964.93	165,729.78	0.00	0.00		
ALL SAINTS JR & INF	136,950.09	0.00	0.00	0.00	136,950.09	235,689.27	0.00	0.00		
ANNIE LENNARD	276,463.07	6,160.00	0.00	0.00	282,623.07	364,915.33	12,687.00	0.00		
BEARWOOD JR & INF	349,795.34	54,939.00	0.00	0.00	404,734.34	353,476.73	50,080.00	0.00		
BLACKHEATH JR & INF	376,270.86	42,029.00	0.00	0.00	418,299.86	608,892.18	31,103.00	0.00		,
BLEAKHOUSE JUNIOR	100,649.32	473.19	0.00	0.00	101,122.51	120,261.87	7,161.95	0.00		
BRANDHALL JR & INF	129,348.67	0.00	0.00	0.00	129,348.67	125,744.39	0.00	0.00	+	
BRICKHOUSE JR & INF	-10,791.49	0.00	0.00	0.00	-10,791.49	27,287.39	0.00	0.00		
BURNT TREE JR & INF	189,722.57	21,670.50	0.00	0.00	211,393.07	267,149.03	29,185.21	0.00		
CAPE JR & INF	642,672.50	0.00	0.00	0.00	642,672.50	671,416.86	11,528.50	0.00		
CAUSEWAY GREEN JR & INF	250,094.35	34,651.00	0.00	0.00	284,745.35	220,381.55	10,691.00	0.00		
CHRIST CHURCH JR & INF	188,295.07	0.00	0.00	0.00	188,295.07	53,376.29	0.00	0.00		
CROCKETTS LANE INF	335,234.67	0.00	0.00	0.00	335,234.67	483,443.35	8,155.75	0.00		
Eaton Valley	387,428.71	0.00	0.00	0.00	387,428.71	469,834.02	0.00	0.00		
FERNDALE JR & INF	258,276.27	2,360.95	-165,506.48	0.00	95,130.74	149,830.16	2,360.95	-141,803.37	-	
GALTON VALLEY	382,690.28	23,395.00	14,428.04	0.00	420,513.32	427,560.47	9,546.00	42,232.83	<b>+</b>	-
GLEBEFIELDS JR & INF	199,297.06	0.00	0.00	0.00	199,297.06	184,994.77	9,006.00	0.00		
GRACE MARY JR & INF	179,433.01	6,777.00	0.00	0.00	186,210.01	179,338.10	11,517.00	0.00		
GREAT BRIDGE JR & INF	433,541.55	9,108.00	0.00	0.00	442,649.55	233,586.59	8,612.00	0.00		
GROVE VALE JR & INF	326,518.15	10,940.00	0.00	0.00	337,458.15	148,705.22	19,688.00	0.00		
GUNS VILLAGE PRIMARY	970,841.12	25.088.00	0.00	0.00	995,929.12	777,899.75	0.00	0.00		
HALL GREEN JR & INF	775,038.36	30,416.00	0.00	0.00	805,454.36	937,766.65	39,397.52	0.00		
HAMSTEAD INF	70,478.95	16,914.00	0.00	0.00	87,392.95	114,895.06	14,571.00	0.00	+	
HAMSTEAD JUNIOR	111,597.28	6,599.00	0.00	0.00	118,196.28	160,355.54	13,220.00	0.00		
HARGATE JR & INF	275,801.13	62,484.00	0.00	0.00	338,285.13	418,439.63	70,491.00	0.00		
HARVILLS HAWTHORN PR	177,006.59	0.00	0.00	0.00	177,006.59	379,448.61	2,341.00	0.00	-	
HATELEY HEATH PRIM	9,175.34	1,228.25	-150,528.45	0.00	-140,124.86	135,520.39	8,629.00	-318,714.87		
HIGHFIELDS JR & INF	148,507.77	25,830.91	0.00	0.00	174,338.68	207,549.80	24,048.00	0.00		231,597.80
HOLY NAME RC JR & INF	0.00	75,043.94	0.00	0.00	75,043.94	155,727.67	0.00	0.00		
HOLY TRINITY JR & INF	243,968.33	9,765.57	0.00	0.00	253,733.90	212,202.64	0.00	0.00		
HOLYHEAD JR & INF	123,209.38	14,306.19	0.00	0.00	137,515.57	0.00	0.00	0.00	0.00	
JOSEPH TURNER JR & INF	128,951.11	8,556.00	0.00	0.00	137,507.11	186,352.03	8,592.00	0.00		194,944.03
KING GEORGE V PRIMARY	17,971.35	0.00	0.00	0.00	17,971.35	69,588.86	0.00	0.00	0.00	69,588.86
LANGLEY JR & INF	288,172.59	25,000.00	0.00	0.00	313,172.59	355,918.06	0.00	0.00	0.00	
LIGHTWOODS JR & INF	74,743.09	540.34	0.00	9,565.69	84,849.12	62,418.45	4,282.86	0.00	0.00	66,701.31
LODGE JR & INF	231,118.58	0.00	0.00	0.00	231,118.58	232,799.61	0.00	0.00	0.00	232,799.61
LYNG JUNIOR & INF	159,914.97	0.00	0.00	0.00	159,914.97	208,202.68	0.00	0.00	0.00	208,202.68
MOAT FARM INF	162,949.43	2,337.00	14,636.42	0.00	179,922.85	147,280.10	642.00	10,352.60	0.00	158,274.70
MOAT FARM JUNIOR	162,971.94	0.00	0.00	0.00	162,971.94	207,327.25	0.00	0.00	0.00	207,327.25
MOORLANDS JR & INF	113,971.59	1,886.00	0.00	0.00	115,857.59	128,398.58	0.00	0.00	0.00	128,398.58
NEWTOWN JR & INF	118,815.07	0.00	0.00	0.00	118,815.07	-29,903.63	0.00	0.00	0.00	-29,903.63
OAKHAM JR & INF	439,606.83	25,000.00	0.00	0.00	464,606.83	464,976.37	0.00	0.00	0.00	464,976.37
OCKER HILL INFANTS	197,087.69	3,963.00	0.00	0.00	201,050.69	169,499.45	2,839.00	0.00	0.00	172,338.45
OLD HILL JR & INF	52,387.39	0.00	0.00	0.00	52,387.39	71,531.94	0.00	0.00	0.00	71,531.94
OLD PARK JR & INF	482,308.71	21,419.68	79,902.63	0.00	583,631.02	423,937.79	20,805.43	79,899.73	0.00	524,642.95
PARK HILL JR & INF	108,049.78	7,475.00	0.00	0.00	115,524.78	139,324.36	0.00	0.00	0.00	139,324.36
PENNYHILL	389,271.38	21,612.26	103,761.43	0.00	514,645.07	404,536.88	9,566.33	90,625.99		504,729.20
PERRYFIELDS JR & INF	91,007.57	-0.28	0.00	0.00	91,007.29	132,437.19	0.00	0.00	0.00	132,437.19
PRIORY PRIMARY	219,148.05	6,497.52	0.00	0.00	225,645.57	169,391.63	0.00	0.00		,
REDDAL HILL JR & INF	170,806.29	7,143.00	0.00	0.00	177,949.29	250,811.85	5,563.00	0.00		
ROOD END JR & INF	302,085.52	0.00	0.00	0.00	302,085.52	156,679.33	0.00	0.00		,
ROUNDS GREEN JR & INF	172,163.00	0.00	0.00	0.00	172,163.00	-543.44	0.00	0.00		
ROWLEY HALL JR & INF	166,461.32	0.00	28,197.92	0.00	194,659.24	113,835.88	0.00	60,580.88		
RYDERS GREEN JR & INF	360,107.68	0.00	0.00	0.00	360,107.68	301,328.11	0.00	0.00		
SACRED HEART JR & INF	46,351.96	23,020.00	0.00	0.00	69,371.96	2,223.99	21,522.00	0.00		
SPRINGFIELD PRIMARY	206,446.38	1,627.78	0.00	0.00	208,074.16	281,519.46	1,547.34	0.00		,
ST JAMES CE PRIMARY	236,500.80	-0.18	0.00	0.00	236,500.62	235,995.33	484.23	0.00		,
ST JOHN BOSCO JR & INF	269,183.00	0.00	0.00	0.00	269,183.00	255,049.83	0.00	0.00		,
ST MARGARETS JR & INF	84,481.47	0.00	0.00	0.00	84,481.47	105,619.64	0.00	0.00		· · · · · · · · · · · · · · · · · · ·
ST MARTINS JR & INF ST MARY MAG JR & INF	51,315.57 188,255.41	11,662.74	0.00	0.00	62,978.31 188,255.41	73,644.45 188,498.09	0.00	0.00		· · · · · ·
ST MARY MAG JR & INF ST MARY'S JR & INF	73,291.09	0.00	0.00	0.00	73,291.09	91,958.86	0.00	0.00		
ST MARY S JR & INF ST MATTHEWS JR & INF	250,350.29	0.00	0.00	0.00	250,350.29	229,286.60	0.00	0.00		,
SUMMERHILL	688.706.43	93,647.00	77,608.00	0.00	859,961.43	0.00	0.00	0.00		
TAMESIDE PRIMARY	308,493.15	20.197.95	0.00	0.00	328,691.10	189,591.86	30,664.47	0.00		
TEMPLE MEADOW JR & INF	88,291.29	8,414.34	0.00	0.00	96,705.63	67,996.93	0.00	0.00		
TIPTON GREEN JUNIOR	117,475.97	0.00	0.00	0.00	117,475.97	114,809.87	0.00	0.00		
TIVIDALE HALL JR & INF	141,684.08	0.00	0.00	0.00	141,684.08	176,492.05	0.00	0.00		
TIVIDALE COMMUNITY	315,870.46	18,403.00	0.00	0.00	334,273.46	395,785.49	0.00	0.00		-,
UPLANDS MANOR PRIMARY	213,993.29	0.35	0.00	0.00	213,993.64	275,934.01	0.35	0.00		
WARLEY INFANTS	121,148.00	0.00	0.00	0.00	121,148.00	118,195.40	0.00	0.00		
WHITECREST JR & INF	48,189.71	6,385.00	0.00	0.00		53,824.51	6,385.00	0.00		-,
WOOD GREEN JUNIOR	69,728.63	8,000.00	0.00		- /-	105,127.76	0.00			,
PRIMARY TOTAL	16,580,682.76		2,499.51		17,407,360.27	16,802,241.05	518,146.80	-176,826.21		17,143,561.64
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HOLLY LODGE HIGH	570,004.02	0.00	0.00	0.00	570,004.02	404,750.62	322.38	0.00	0.00	405,073.00
PHOENIX	626,779.60	45,322.00	0.00	0.00	672,101.60	761,813.38	0.00	0.00		
PERRYFIELDS HIGH	210,201.05	162.00	0.00	0.00	210,363.05	-80,596.72	2,905.00	0.00	<b>+</b>	
ST MICHAELS CE HIGH	552,048.68	0.00	0.00	0.00	552,048.68	110,324.77	0.00	0.00		
STUART BATHURST	360,693.94	0.00	0.00	0.00	360,693.94	267,608.68	0.00	0.00		
SECONDARY TOTAL	2,319,727.29	45,484.00		0.00		1,463,900.73	3,227.38	0.00		·
MEADOWS	281,514.91	7,881.00	0.00	0.00	289,395.91	293,830.80	6,944.00	0.00	0.00	300,774.80
ORCHARD	407,208.20	44,411.27		52,824.53		423,720.17	49,930.60	0.00		
WESTMINSTER	552,516.74	0.00	0.00	0.00	552,516.74	669,119.70	0.00	0.00		
SHENSTONE	497,931.97	0.00	0.00	0.00		125,585.08	6,295.00	0.00		
SPECIAL TOTAL	1,739,171.82	52,292.27	0.00	52,824.53		1,512,255.75	63,169.60	0.00	0.00	1,575,425.35
SCHOOLS TOTAL	20,639,581.88	912,388.58	2,499.51	62,390.22	21,616,860.19	19,778,397.54	584,543.78	-176,826.21	0.00	20,186,115.11
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## **BUDGET PLANS 2018-2019**

0011007.5	BUDGET PLANS		
SCHOOLS	2018-19 £ %		
	05.004	1.0	
ABBEY INFANT ABBEY JUNIOR	25,601 13,688	1.9 0.8	
ALBERT PRITCHARD INFANT	118,560	8.6	
ALL SAINTS CE PRIMARY	170,778	9.8	
ANNIE LENNARD PRIMARY BEARWOOD PRIMARY	162,381 173,460	12.5 8.1	
BLACKHEATH PRIMARY	578,432	24.4	
BLEAKHOUSE JUNIOR	77,192	6.7	
BRANDHALL PRIMARY	101,238	4.5	
BRICKHOUSE PRIMARY BURNT TREE PRIMARY	28,367 153,917	2.4 8.5	
CAPE PRIMARY	625,129	18.6	
CAUSEWAY GREEN PRIMARY	161,389	7.2	
CHRIST CHURCH CE PRIMARY	45,311	2.0	
CROCKETTS COMMUNITY PRIMARY  EATON VALLEY PRIMARY	423,048 232,412	16.9 11.5	
FERNDALE PRIMARY	96,565	3.5	
GALTON VALLEY PRIMARY	336,608	13.0	
GLEBEFIELDS PRIMARY GRACE MARY PRIMARY	99,298 24,316	4.5 1.6	
GREAT BRIDGE PRIMARY	159.262	6.3	
GROVE VALE PRIMARY	123,587	6.9	
HANBURY PRIMARY	202,840	9.0	
HALL GREEN PRIMARY	659,555	28.4	
HAMSTEAD IIINIOP	49,080	5.09	
HAMSTEAD JUNIOR HARGATE PRIMARY	134,695 290,077	12.0 12.7	
HARVILLS HAWTHORN PRIMARY	122,562	5.4	
HATELEY HEATH PRIMARY	-99,058	-4.5	
HIGHFIELDS PRIMARY	145,601	7.6	
HOLY NAME CATHOLIC PRIMARY HOLY TRINITY CE PRIMARY	98,780 159,694	10.4 7.5	
JOSEPH TURNER PRIMARY	155,318	7.5 7.1	
KING GEORGE V PRIMARY	43,213	3.5	
LANGLEY PRIMARY	275,389	13.1	
LIGHTWOODS PRIMARY	25,085	1.93	
LODGE PRIMARY LYNG PRIMARY	156,770 122,450	7.2 5.3	
MOAT FARM INFANT	67,234	3.69	
MOAT FARM JUNIOR	272,905	12.1	
MOORLANDS PRIMARY	58,039	5.6	
NEWTOWN PRIMARY	172 280,429	0.0 14.4	
OAKHAM PRIMARY  OCKER HILL INFANT	57,839	5.3	
OLD HILL PRIMARY	42,619	3.6	
OLD PARK PRIMARY	380,863	17.2	
PARK HILL PRIMARY	96,204	8.7	
PENNYHILL PRIMARY PERRYFIELDS PRIMARY	243,020 68,011	7.9 4.2	
PRIORY PRIMARY	121,705	8.3	
REDDAL HILL PRIMARY	108,431	6.2	
ROOD END PRIMARY	122,534	4.7	
ROUNDS GREEN PRIMARY ROWLEY HALL PRIMARY	-248,218 3,276	-12.3 0.13	
RYDERS GREEN PRIMARY	216,403	9.6	
SACRED HEART PRIMARY	14,040	1.0	
SPRINGFIELD PRIMARY	165,134	7.6	
ST JAMES CE PRIMARY	89,492	3.8	
ST JOHN BOSCO CATHOLIC PRIMARY ST MARGARETS CE PRIMARY	60,704 78,523	5.4 8.2	
ST MARTINS CE PRIMARY	68,288	5.8	
ST MARY MAGDALENE CE PRIMARY	50,955	4.8	
ST MARY'S CATHOLIC PRIMARY	25,401	2.2	
ST MATTHEWS CE PRIMARY	304,631	21.0	
TAMESIDE PRIMARY TEMPLE MEADOW PRIMARY	92,157 17,721	2.9 0.9	
TIPTON GREEN JUNIOR	76,429	4.2	
TIVIDALE COMMUNITY PRIMARY	281,030	13.5	
TIVIDALE HALL PRIMARY	77,370	3.9	
UPLANDS MANOR PRIMARY WARLEY INFANT	170,992 53,463	3.79 5.49	
WARLEY INFANT WHITECREST PRIMARY	53,463 15,610	1.7	
WOOD GREEN JUNIOR	81,915	7.1	
YEW TREE PRIMARY	36,262	1.2	
PRIMARY TOTAL	10,124,173		
HOLLY LODGE HIGH	412,293	4.7	
PERRYFIELDS HIGH PHOENIX COLLEGIATE	108,515 19,951	1.73 0.2	
ST MICHAELS CE HIGH	-74,365	-1.0	
STUART BATHURST CATHOLIC HIGH	-197,172	-3.9	
SECONDARY TOTAL	269,222		
	·		
MEADOWS	204,305	5.9	
ORCHARD SHENSTONE	97,996 8,521	2.93 0.3	
WESTMINSTER	514,115	12.3	
	, 13		
SPECIAL TOTAL	824,937		
PRU			
	-123,433	-17.9	
PRIMROSE	5, .50		
PRIMROSE WHITEHEATH	256,951	24.0	
	256,951 821,697	24.0 25.6	

## Agenda Item 6

### **Schools Forum**

### 18th June 2018

## School Balances 2017/18 and Budget Plans 2018/19

### This report is for information

## 1. Recommendations:

That Schools Forum members:

1.1 Note the balances held by schools at the end of 2017-18 and the projected balances for 2018-19.

## 2. Purpose

2.1 That Schools Forum note the balances held by schools at the end of 2017-18 and the projected balances for 2018-19.

## 3. <u>Links to School Improvement Priorities</u>

3.1 School governing bodies have a responsibility to set a balanced budget annually and to use available resources effectively to deliver high quality education to children. It is important that schools balance budget priorities well whilst planning for any foreseeable changes in coming years. Schools should take effective action to avoid deficit budgets or excessive balances above recommended limits.

## 4. Report Details

## 4.1 **School Balances 2017-18**

4.1.1 **Appendix 1** shows the total school balances as at the end of 2017-18. This is summarised below and compared to the position at the end of 2016-17.

	2016-17	2017-18	Difference	
	£m	£m	£m	
Budget Share	20.640	19.778	(0.862)	
Capital	0.912	0.585	(0.327)	
Other Funds	0.064	(0.177)	(0.241)	
Total	21.617	20.186	(1.431)	

- 4.1.2 Four schools (Hateley Heath Primary (£175k), Newtown Primary (£30k), Rounds Green Primary (£0.5k) and Perryfields High School(£78k) were in deficit at the end of 2017-18.
- 4.1.3
- 4.1.4 There is already a Licensed deficit agreement in place for Hateley Heath and the authority is working with the remaining schools to ensure they return to a surplus balance within a 3 year timeframe.

## 4.2 **Budget Plans 2018-19**

4.2.1 **Appendix 2** shows the projected balances for 2018-19 as indicated by the Budget Plans received from schools. Percentages are highlighted according to the following criteria: -

	Primary/Special	Secondary
Red	Less than 1% or greater than 10% balance	Less than 1% or greater than 8% balance
Amber	1%-2% OR 8%-10% balance	1%-2% OR 5%-8% balance
Green	2%-8% balance	2%-5% balance

- 4.2.2 *Twenty* primary schools are projecting to hold balances above 10% and two primary schools are projecting to hold balances below 1% at the end of 2018-19.
- 4.2.3 There are four schools projecting to go into deficit at the end 2018-19. A licensed deficit Agreement is already in place for Hateley Heath primary school from last financial year. The authority is working with the other three schools to agree a deficit recovery plan and sign a licensed deficit agreement and it will put plans in place to regularly review the financial position of the schools going forward.
- 4.2.4 There are no secondary schools projecting to hold balances above 8% and three secondary schools is projecting holding balances below 1% at the end of 2017-18.
- 4.2.5 There is one special school projecting to hold a balance above 10% and one special school is projecting to hold a balance below 1%.

## 5. Recommendations

That Schools Forum:

5.1 Note the balances held by schools at the end of 2017-18 and the projected balances for 2018-19.

Rosemarie Kerr, Principal Accountant – Schools

Date: 13/06/2018

Contact Officer: Rosemarie Kerr Tel No: 0121 569 8318

Meeting Date	Proposed Agenda Items (Core Business)	Reports to be sent to Bec/Steve for approval and Chris Ward for School Improvement section to be completed	Publish Agenda & Reports on Virtual Office & CMIS & Circulate to Members	Publish Minutes on Virtual Office & CMIS
18th June 2018	Election of Chair & Vice Chair School Forum Constitution Review and Update School Balances 2017/18 & Budget Plans 2018/19 High Needs Block Outturn 2017/18 & Budget Plan 2018/19 Fair Funding Scheme Updates	7th June 2018	11th June 2018	25th June 2018
	Forward Plan 2018/19			
12th November 2018	2019/20 School Budget Consultation Proposals De-delegated Budgets 2017/18 Outturn & Impact Analysis	31st October 2018	5th November 2018	19th November 2018
10th December 2018 (2 Week Consultation period) or 17th December 2018 (3 week Consultation	School Budget Consultation Responses and approval of disapplications  Confirmation of 2018/19 DSG Allocation	5th December 2018	10th December 2018	21st December 2018
period)	Fair Funding Scheme Consultation			
14th January 2019	In principle approval of 2019/20 Schools Block Budgets (Jan Proforma)	2nd January 2019	7th January 2019	21st January 2019
11th March 2019	School Budgets 2019/20 (including Early Years & High Needs)  Arrangements for pupils with SEN  Arrangements for use of PRUs and education of children otherwise than at school  Arrangements for EY provision  Forward Plan 2019/20	28th February 2019	4th March 2019	18th March 2019
17th June 2019	Appointment of Chair & Vice Chair Attendance of Meetings School Balances 2018/19 & Budget Plans 2019/20 De-delegated Budgets 2018/19 Outturn & Impact Analysis Fair Funding Scheme Updates Membership Review based on May census 2020/21 National Funding Formula	5th June 2019	10th June 2019	24th June 2019

#### Standing Items (on agenda for every meeting): -

Membership Updates - Vacancies & Expiry of Office

#### Agenda Item 10

## **Schools Forum**

## 18th June 2018

## <u>Annual Consultation on Arrangements for SEN Pupils, Early Years</u> <u>and Financial Issues</u>

## 1. Purpose

- 1.1 This report was first set to be taken to a Schools Forum meeting on 12th March; however, the meeting was cancelled and the Chair has asked for feedback at its meeting on 18th June 2018.
- 1.2 The original report is attached for your information

## Annual Consultation on Arrangements for SEN Pupils, Early Years and Financial Issues

## This report is for decision.

### 2. Recommendations:

That Schools Forum members:

- 2.1 Note the contents of the report in relation to the Dedicated Schools Grant as set out section 4.1 to 4.4 of the report.
- 2.2 Give a view to the Director of Education in respect of the financial issues for:
- 2.2.1 Arrangements for pupils with special educational needs;
- 2.2.2 Arrangement for use of pupil referral units and the education of children otherwise than at school;
- 2.2.3 Arrangements for early years provision;
- 2.2.4 Administration arrangements for the allocation of central government grants.

## 3. Purpose

3.1 To provide Schools Forum with information relating the the Dedicated School Grant (DSG) budget planning process and to carry out the annual consultation on financial issues, as required by the Schools Forums (England) Regulations 2012.

## 4. <u>Links to School Improvement Priorities</u>

4.1 The improvement in attainment and progress rates of all pupils is integral to Sandwell's improvement strategy. Within this it is recognised that the performance of vulnerable groups of pupils, funded through high needs block arrangements, plays a key role in delivering improved outcomes overall. It is important to recognise the value of ensuring high quality early years provision and make effective use of all funding streams to support educational

attainment. The Forum has a key role in ensuring financial resources are appropriately allocated to schools and services to deliver the best conditions for educational improvement.

## 5. Report Details

- 5.1 The DSG can only be used for the purposes of the Schools budget as defined in the School and Early Years Finance Regulations.
- 5.2 The DfE present the DSG in four funding blocks for the local authority:
  - Schools Block;
  - Early Years Block;
  - High Needs Block; and
  - Central School Services Block
- 5.3 Mainstream school's budgets have been issued for 2018/19. Special schools, PRU's were also issued with their budgets by 28th February 2018 as required by the regulations. Early Years providers
- 5.4 Table 1 details the funding given by the DfE for each block.

Table 1 – Sandwell DSG 2018/19 as at December 2017

Schools Block	Early Years Block	High Needs Block	Central School Services Block	Total DSG
£m	£m	£m	£m	£m
255.900	23.821	39.274	1.943	320.938

#### **Annual Consultation Process**

5.5 The Schools Forums regulations (England) Regulations 2012 state that the Local Authority must consult with the Schools Forum annually in respect of the following financial issues in order that Schools Forum can give a view:

- Arrangements for pupils with special educational needs;
- Arrangement for use of pupil referral units and the education of children otherwise than at school;
- Arrangements for early years provision;
- Administration arrangements for the allocation of central government grants.
- 5.6 A summary of each of the key areas is outlined below in order that Forum Members can give a view, as required under the 2012 Regulations.

## Arrangements for pupils with special educational needs (SEN)

- 5.7 There have been significant changes to high needs funding to local authorities with the introduction of a national funding formula from 2018/19.
- 5.8 The immediate impact arising from a national funding formula for the High Needs Block from April 2018.
  - A baseline adjustment has been made to reflect a change in the funding of special units and resourced provision in mainstream schools from April 2018.
  - The adjustment is cost-neutral in terms of the DSG allocation to each local authority, but involves transferring £91 million from the high needs block to the schools' block.
  - an import export adjustment of £6,000 per pupil or student in the high needs national funding formula will be made.
  - This adjustment is to reflect any changes either in the placement by a local authority of pupils and students in schools and colleges located in other local authority areas (exports), or in the funding required by schools and colleges accepting pupils and student's resident in other local authority areas (imports).
  - As in previous years there will be further adjustments to the amounts of DSG that local authorities actually receive to

take account of the funding for places in academies and colleges that is deducted from local authority allocations and paid directly by ESFA.

- From 2018/2019, pre-16 place funding rates at SEN units and Focus provision units in mainstream schools will change. The 2018/2019 school's budget share is determined based on the total number of pupils on the roll of the school with sole and dual main enrolment status, including those in focus provision units, with no deduction made as in previous years. Places occupied by pupils on the roll of the school at the time of the school census return are funded at £6,000 per place. Where a place isn't occupied by a pupil who is recorded with sole or dual (main) enrolment status in the school census, the place rate is £10,000.
- 5.9 Specialist educational establishments, such as special schools, Pupil Referral Units, have a planned place arrangement of £10,000 per pupil. The establishments then receive additional top-up funding (element 3) for each child with a statement of SEN or an Education Health and Care Plan is determined
- 5.10 The authority will continue to use a real-time approach to the distribution of top-up funding (i.e. the money follows the child). The level of top-up funding (element 3) for each child with an Education Health and Care Plan is determined using Sandwell's banding framework.
- 5.11 Due to the real-time funding approach, this could mean that the High Needs Block budget is placed under financial pressure during the financial year. The High Needs Block budget is also used to fund top-up across phases including Early years, Schools and FE establishments.
- 5.12 The Children and Families Act 2014 contains provisions which are a major reform of the present statutory framework for identifying children and young people with special education needs, assessing their needs and making provision for them.
  - Statements have been replaced with a new 0-25 Education, Health and Care plans (EHC plans) for children and young people.

- The provision extends the rights and protections to 16 to 25 year olds in further education and training.
- Gives parents and young people greater control over the way their support is provided.
- 5.13 There are no changes proposed to Sandwell's mechanism for funding SEN central services for:
  - SEN service including High Cost Equipment
  - Looked After Children in Education virtual school
  - Inclusion Support including Sensory Support, Complex Communications and Autism Team and Early Years SEN.

## The use of maintained Special Schools Places:

Special School	Number of Commissioned Places
Orchard	145
Meadow	151
Westminster	189
Shenstone	80
Total	565

#### The use of Focus Provision Places

School Phase	Number of Commissioned
	Places

Total	181
Secondary	67
Primary	114

Arrangements for use of Pupil Referral Units and the Education of Children Otherwise than at school.

PRU provision is at:

- 5.14 The Primary PRU is based at the Primrose Centre, in Rowley Regis and has provision for 25 places for primary aged pupils
- 5.15 The Secondary PRU, Sandwell Community School, is located across 5 sites in the towns; Tipton, Oldbury, Wednesbury, West Bromwich and Smethwick and offers 180 places for secondary aged pupils.
- 5.16 The Whiteheath Education Centre offers home tuition, hospital education and education within the centre based in Rowley Regis for children who have been referred for medical reasons. The unit is a 40 place provision.

#### **Alternative Provision**

- 5.17 The Local Authority has set up a centre; Sandwell Transition Education Partnership Service (STEPS)
- 5.18 The STEPS Centre supports children and their families/carers who are new to Sandwell and the UK, and speak English as an additional language.
- 5.19 The STEPS Centre provides:
  - EAL development for children new to Sandwell and the UK and for whom English is an additional language
  - Information and short courses for their parents and carers
  - EAL CPD opportunities for Sandwell schools
  - Support for the transition of newly arrived children into Sandwell schools

## **Arrangements for Early Years Provision**

- 5.20 The mental health and wellbeing of early year's children is becoming a growing concern both nationally and locally and therefore educational advice and strategies for early intervention are being reviewed and developed in order to further support the early year's sector.
- 5.21 The Early Years sector is a growing market due to the additional funding for two year olds and the extension of funding for three and four year olds from 15 free hours nursery education to 30 free hours for working parents from September 2017. The Local Authority has a duty to ensure that there are sufficient places available to ensure the successful take up of the offer.
- 5.22 To meet the demand for places new Early Years settings are being established at a rapid rate. There are now 108 registered Day Care settings in Sandwell. A new setting will require support to ensure its future sustainability as a business and the development of quality practice to ensure the highest possible outcomes for children. This support is required for at least 30 months as the setting works towards their first Ofsted Inspection.
- 5.23 The ongoing development and training of the Early Years workforce is integral to the development of good quality Early Years provision and raising the number of children who reach a good level of development at the end of the Early Years.
- 5.24 The Local Authority has a duty to support Early Years settings when they receive an Inadequate or Requires Improvement judgement from Ofsted to ensure they develop their quality of early education to improve outcomes for children.

## Administration Arrangements for the allocation of Central Government Grants

## 5.25 Pupil Premium Grant

The grant provides funding for two Government policies:

- raising the attainment of disadvantaged pupils and closing the gap with their peers
- supporting children and young people with parents in the regular armed forces

For 2018/19 Schools will receive the following per pupil funding currently eligible for free school meals (FSM) or has been eligible for FSM in the past 6 years.

- Primary £1,320
- Secondary £935
- Service Child £300

The per pupil funding for looked after children is £2,300, which is administered by the Virtual Head for Looked after Children and they determine the allocations to be sent to schools.

The estimated grant for Sandwell maintained schools for 2017/18 is £14.609m.

## 5.26 <u>Early Years Pupil Premium Grant</u>

The DfE have set out how they intend to pay the grant to local authorities from financial year 2017/2018 onwards. From January 2018, they will use the school census and early years census to collect information on:

- how many eligible children in your area are taking up their entitlement to EYPP
- the eligibility criteria these children meet

The DfE will use this data to calculate how much funding they give each local authority in future financial years.

The authority has to fund all eligible early years' providers in Sandwell at the national rate of 53p per hour per eligible pupil.

This means that in the financial year 2017/2018, providers will receive £302.10 for each eligible child who takes up the full 570 hours of state-funded early education they are entitled to.

## 5.27 PE and Sports grant

The premium should be used to fund improvements to the provision of PE and sport, for the benefit of primary-aged pupils, to give them the opportunity to develop a healthy lifestyle.

Allocations for the academic year 2017/18 was calculated using the number of pupils in years 1 to 6, as recorded on January 2015 census, as follows:

- Schools with 17 or more pupils receive £8,000 plus £5 per pupil; and
- Schools with 16 or fewer pupils receive £500 per pupil.

The premium for the 2017/2018 academic year is funded over two instalments from the Secretary of State to the Authority as follows:

Financial Year	2017/18 Academic Year:
2017-18	September 2017 to
	March 2018
2018-19	April to August 2018

The DfE have not yet issued any information on the grant for the academic year 201819.

#### 5.28 Post 16 Maintained Schools

The Education Funding Agency notifies the authority of the grant. The grant for 2017/18 was £3.497m. The full grant for 2018/19 is yet to be announced.

## 5.29 <u>Universal Free Schools Meals Grant for Infants</u>

Funding is based on a rate of £2.30 for each meal taken by eligible pupils in reception; year 1 and year 2. It is assumed that pupils will take 190 school meals in the course of a full academic year. This provides a figure of £437 per eligible pupil.

For the academic year 2017 to 2018 a provisional 7/12ths allocation of UIFSM grant to schools was made. The balance based on actual census figures will be made in Summer 2018.

Allocation for academic year 2018 to 2019 has not yet been announced.

## Capital Grants - Devolved Formula Capital Grant

The Devolved Formula Capital (DFC) allocation is direct funding for individual schools. Sandwell is responsible for the payment of DFC for all maintained schools excluding Voluntary Aided (VA) Schools

who receive their funding direct from the DfE; as VA school's premises are not within the ownership of a local authority.

For 2017/18 Sandwell will allocate DFC grant to schools of £0.640m.

Each institution gets a fixed lump sum of £4,000 and a variable amount based on their pupil numbers multiplied by the appropriate rate per pupil9.

Pupil numbers are based on the school census collected in January 2017 and the 2017/18 Individualised Learner Record.

Funding rates 2018/2019	Phase- related Differential	Non-boarding pupil rate	Boarding pupil rate
Nursery / Primary	1.0	£11.25	£33.75
Secondary	1.5	£16.88	£33.75
Post-16	2.0	£22.50	£33.75
Special / PRU	3.0	£33.75	£33.75

#### 6. Recommendations

That Schools Forum members:

- 6.1 Note the contents of the report in relation to the Dedicated Schools Grant as set out section 4.1 to 4.4 of the report.
- 6.2 Give a view to the Director of Education in respect of the financial issues for:
  - · Arrangements for pupils with special educational needs;
  - Arrangement for use of pupil referral units and the education of children otherwise than at school;
  - Arrangements for early years provision;
  - Administration arrangements for the allocation of central government grants.

Rosemarie Kerr, Principal Accountant – Schools

Date: 13/06/2018

Contact Officer: Rosemarie Kerr Tel No: 0121 569 8318

## Agenda Item 11

#### **Schools Forum**

#### 18 June 2018

## SPECIAL EDUCATIONAL NEEDS HIGH NEEDS BLOCK 2017/18 OUTTURN REPORT 31/03/18

## This report is for information

## 1. Recommendations:

That Schools Forum members:

1.1 Note the contents of the report in relation to the High Needs Block 2017/18 Outturn Report

#### 2. Purpose

2.1 To provide schools forum with information relating to the High Needs Block (HNB) Grant, outturn figures for the financial year 2017/18 and variation analysis.

## 3. <u>Links to School Improvement Priorities</u>

3.1 The continued improvement in attainment and progress rates of all pupils is integral to Sandwell's improvement strategy. Within this it is recognised that the performance of vulnerable groups funded through the high needs block arrangements, plays a key role in delivering improved outcomes overall. It is important to recognise that as the pupil population rises in Sandwell the high needs block funding will be required to increase proportionately to match the educational need or support an increasing population with limited resources.

## 4. Report Details - HNB Monitoring

- 4.1 The HNB is part of the Dedicated Schools Grant (DSG) which can only be used as defined in the School and Early Years Finance Regulations.
- 4.2 The 2017/18 final HNB Grant allocation was £36.843m. The expenditure outturn as at 31/03/18 was £37.410m resulting in an in-year deficit of £0.567m. This will be offset against the HNB balances held on the balance sheet as at 31/3/17 of £0.491m and £0.76m from the Early Years Grant. Table 1 details the 2017/18 HNB Budget and the predicted outturn for 2017/18.

Table 1 - HNB 2017/18 Budget, anticipated outturn and variance

Budget Heading	Initial Budget Outturn Prediction 2017/18 £000	Outturn as at 31/3/18 £000
1) Out of Borough Placements	2,307	2,541
2) Pupil Top Up Funding	21,466	20,274
3) Place Funding	8,040	8,140
4) Hospital PRU	984	984
5) SEN Support Services	878	798
6) Support for Inclusion	2,766	2,825
7) SEN Developments	254	-78
8) Other SEN Funding	1,889	1,879
9) Exclusions and Reintegration	46	47
TOTAL	38,630	37,410

IL0 - UNCLASSIFIED

HNB Grant Original Estimate	36,889	
HNB Final Grant		36,843
Estimated Deficit	1,741	
Actual Deficit	,	567

- 4.3 The anticipated in year deficit was £1.741m. See above
- 4.4 The final outturn as at 31 March 2018 is £0.567m. See above.
- 4.5 The variance between the estimated deficit of £1.741m and actual deficit of £0.567m is £1,174m and is explained as follows;

**Table 2 Variation form the Original HNB Deficit Reduction** 

	£000s
Transfer Shireland Primary Delay	(272)
Utilisation of Early Years Inclusion Grant	(457)
Focus Provision Recoupment	(100)
Savings following negotiations with FE Providers	(285)
Saving on Independent and OOB post 16 provision	(180)
Saving on delayed Independent Placement	(114)
Increase in Alternative provision	188
Reduction in Grant	46
TOTAL	(1,174)

## 5. Recommendations

5.1 That Schools Forum note the contents of the report in relation to the HNB Grant

Date: 18/6/2018

Contact Officer: Chris Ward Tel No: 0121-569-8338

## Agenda Item 12

#### **Schools Forum**

#### 18 June 2018

# SPECIAL EDUCATIONAL NEEDS HIGH NEEDS BLOCK 2018/19 BUDGET and SPECIAL SCHOOLS MINIMUM FUNDING GUARANTEE COMMITTEE REPORT

## This report is for decision

#### 1. Recommendations:

That Schools Forum members:

- 1.1 That Schools Forum note the contents of the report in relation to the HNB Grant Allocations for 2018/19.
- 1.2 Note the contents of the report in relation to the steps necessary to address the Special Schools Minimum Funding Guarantee.
- 1.3 That Schools Forum agree to the proposal to spread the 4% Special Schools banding reduction over two years.

## 2. Purpose

- 2.1 To provide schools forum with information relating to an issue that has arisen in respect of the Special Schools banding reduction previously agreed, the impact on the Minimum Funding Guarantee (MFG) and the suggested solution.
- 2.2 To provide schools forum with information on the 2018/19 HNB Grant Allocation.

## 3. <u>Links to School Improvement Priorities</u>

3.1 The continued improvement in attainment and progress rates of all pupils is integral to Sandwell's improvement strategy. Within this it is recognised that the performance of vulnerable groups funded through the High Needs Block arrangements, plays a key role in

delivering improved outcomes overall. It is important to recognise that HNB funding resources are finite and need to be allocated to ensure professional services and learning support resources are available for schools to meet the needs of pupils whilst at the same time allowing schools enough scope to shape their support for young people.

## 4. Special Schools Banding reduction and MFG implications

- 4.1 In September 2017 Schools Forum agreed to a 4% banding reduction for Special Schools to contribute to the predicted overspend in the HNB. The reduction was implemented with effect from 1 April 2018.
- 4.2 When the reduction was proposed and agreed it did not appear to have an impact on the MFG of 0% to -1.5% and therefore an exemption to fund below the MFG was not submitted to the DFE using the disapplication request form. Following an analysis of the 2017/18 Special Schools delegated outturn and having applied the rational contained in the High Needs Funding 2018 to 2019 Operational Guide, it was found that the overall reduction would be in excess of the MFG maximum allowance of -1.5%.
- 4.3 In order to address this, it is proposed to implement the 4% reduction to Special School bands over a two-year period; 2% from 1 April 2018 and 2% from 1 April 2019
- 4.4 It is also proposed to look at the funding of the residential provision at Shenstone Lodge School during the Summer Term in more detail. This will be reported back to Schools Forum during the Autumn Term. If the proposal in respect of the residential element is agreed and the MFG calculation is breached an exemption will be submitted to the DFE prior to implementation.

## 5. HNB Budget 2018/19 Analysis

- 5.1 The HNB Grant for 2018/19 is currently £37.532m. There are additional adjustments expected to be announced by the DFE in respect of the cross-border import/export adjustments. Schools Forum will be advised on any in year variations as part of the periodic monitoring reports.
- 5.2 The HNB settlement in 2017/18 was £36.843m so there has been an increase of £0.689m from 2017/18 to 2018/19.

- 5.3 As in previous years the DfE may make an adjustment to their estimated HNB Grant settlement during the financial year for the cross-border pupils. This will be reported to Schools Forum in future reports.
- 5.4 Table 1 shows the analysis of how the HNB will be utilised in 2018/19.
- 5.5 The current anticipated in year surplus is £244k. This is represented by:
  - Additional funding to special schools in respect of the MFG adjustment of £176k
  - Additional funding for Academy Focus Provision places vacant at the time of the census of £60k. Clarification will be sought from the DFE and an adjustment will be made if required. This is only a provision at the moment to be prudent.
  - Allocation of SEND Inclusion Grant to offset early years support equating to £480k.

Table 1 - HNB 2018/19 Budget Allocations

Budget Heading	Budget 2018/19 £000
1) Out of Borough Placements	2,907
2) Pupil Top Up Funding	20,007
3) Place Funding	7,516
4) Hospital PRU	988
5) SEN Support Services	907
6) Support for Inclusion	2,868
7) SEN Developments	355
8) Other SEN Funding	1,684

9) Exclusions and Reintegration	56
TOTAL	37,288
HNB Grant	37,532
Surplus	244

## 6. Other SEN Funding

- 6.1 Table 2 shows the breakdown of the other SEN funding of £1.684m
- 6.2 The reductions agreed by the Forum in September 2017 have been applied to the budgets.

## **Table 2 Other SEN Funding**

Description	Budget 208/19 £000
Central Recharges	508
SLAs with Health	87
Equal Pay Claim Special Schools	58
Transfer to CWD	96
Hospital Tuition	50
Mediation	10
Medical Malpractice Insurance	15
Non Statutory SEN Support	360
Contribution to SC Placements to be based on actual costs agreed on an individual basis	400
Funding for social work posts to support joint EHCP assessments	100
TOTAL	1,684

## 7. Recommendations

- 7.1 That Schools Forum note the contents of the report in relation to the HNB Grant Allocations for 2018/19.
- 7.2 Note the contents of the report in relation to the steps necessary to address the Special Schools Minimum Funding Guarantee.
- 7.3 That Schools Forum agree to the proposal to spread the 4% Special Schools banding reduction over two years.

Date: 18/06/2018

Contact Officer: Chris Ward Tel No: 0121-569-8338